

SECRET

20 September 1956

MEMORANDUM FOR THE RECORD

SUBJECT: Payroll Inserts of 21 September 1956 for Insurance Program

1. The payroll inserts for the insurance program were delivered to the Machine Records Branch on Wednesday, 19 September, for insertion in the checks of 21 September. After collating by machine of about two-thirds of the inserts, the Machine Records Branch found it was short of the payroll inserts. When they discovered this, it was too late to have more inserts printed for this payroll. (It appears that the mechanical counter in the print shop was off and so Machine Records got fewer cards than they should have.) After many telephone conversations with various people, including Mr. [] of the Machine Records Branch, Mr. [] and Mr. [], it was decided that it would be desirable to withhold these inserts from all of the OI.3 payroll category, which includes consultants, contract people, retired annuitants, part-time and summer employees who are paid from vouchered funds but who are not eligible to become members of GEMA anyway. This will not quite solve the problem, but in conversation with Mr. [] he pointed out that they do payroll work for the National Security Council, and it was agreed by Mr. [] that these people could be left out as well. This, it is believed, will give enough payroll inserts.

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